



MAIL OR FAX FORMS WITH PAYMENT TO :

ENCORE EVENT TECHNOLOGIES AT PLANET HOLLYWOOD LAS VEGAS
8850 W. Sunset Road 3rd Floor, Las Vegas, Nevada 89148
Phone: (702) 660-6881 Fax: (855) 809-4532 Email: services@encore-us.com



Booth Number: To receive advanced pricing, Encore Event Technologies must receive your completed order, with billing information, fifteen (15) days prior to show move-in. EVENT NAME:
EVENT DATES: INSTALL LOCATION IN ROOM/BOOTH: (Provide floor plan if available)
EXHIBITING COMPANY NAME:
BILLING ADDRESS OF CREDIT CARD:
CITY: STATE: ZIP: ON-SITE CONTACT:
TELEPHONE NUMBER: FAX NUMBER: ON-SITE PHONE:
ORDERED BY: EMAIL ADDRESS:
CREDIT CARD TYPE: CREDIT CARD NUMBER: EXP. DATE:
CARDHOLDERS SIGNATURE: PRINT CARDHOLDERS NAME:
BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER. NO CHECKS ACCEPTED

ELECTRICAL SERVICES FORM

Encore Event Technologies, its contractors, and subcontractors are not responsible for voltage fluctuation or power failure due to temporary conditions or loose connections. For your protection, you should install a surge protector under/over voltage protector on your computer(s) and/or other equipment you deem necessary. Encore Electrical should make installation of all electrical service. Encore will not be responsible for any damaged or lost equipment, component computer hardware or software and/or any damage or injury to any person, caused by the installation, connection, or plugging into any electrical by persons other than our personnel.

Please call for additional services that are not listed on this order form, or for custom quotes for large orders
NO REFUNDS ONCE SERVICE INSTALLATION BEGINS
Installation cannot begin until order is finalized and payment method has been received

20% Discount if order received 15 days prior to exhibitor move-in, excluding labor

FOR 24 HOUR POWER, SERVICE RATES DOUBLE

Table with columns: ELECTRICAL SERVICES, STANDARD ORDER RATE, QUANTITY, SUBTOTAL. Includes rows for 120 VOLTS (5, 10, 20 AMPS), ELECTRICAL MATERIALS (6' OUTLET PLUG STRIP, 25' EXTENSION CORD), and ADDITIONAL ELECTRICAL SERVICES (208 VOLTS SINGLE PHASE 20, 30, 60, 100 AMPS).

PLEASE SUBMIT A FLOOR PLAN FOR ALL ISLAND BOOTHS AND UNDER CARPET ELECTRICAL RUNS

FOR 24 HOUR POWER, SERVICE RATES DOUBLE

PRICING IS VALID FOR EVENT SHOW HOURS

ALL ELECTRICAL MATERIALS & SERVICES WILL REQUIRE A 15% SERVICE FEE 15% SERVICE FEE

ALL ISLAND BOOTHS AND ADDITIONAL SERVICES REQUIRE ELECTRICAL LABOR MATERIAL AND SERVICES TOTAL

LABOR RATES: STRAIGHT TIME - \$125.00 OVERTIME - \$250.00 LABOR TOTAL

MINIMUM 1 HOUR LABOR INSTALL AND MINIMUM 1/2 HOUR LABOR DISMANTLE GRAND TOTAL

LABOR: Labor between the hours of 8:00am and 5:00pm, Monday through Friday will be at the straight time labor rate. Labor before 8:00am and after 5:00pm, Monday through Friday and all Saturdays, Sundays and Holidays will be at the overtime rate. A minimum charge per booth on one hour for installation will apply to all booths requiring labor. Labor to disconnect will be based on one-half of the installation time and will be automatically applied to your invoice. A scaled floor plan is needed in order to proceed for orders with multiple outlet locations and/or island booths.

Setup/Disconnect Labor dates/times are based on the load-in schedule (and space availability) for your event. Encore does not control the event schedule for your event and therefore cannot control if setup/disconnect is during straight time or overtime hours.